Pursuant to due call and notice thereof, a City Council Meeting was duly held in the City Council chambers at 7:00 p.m. on the 8th day of May 2018. The following members were present: Mayor Mike Engel, Council Members, Fred Barsness, Doug Henke, and Richard Nielsen. Also, present: Administrator Mark Vahlsing, Attorney Scott Riggs, Engineer Joe Rhein, Administrative Assistant Holli Gudknecht, Police Chief Lee Sjolander, Public Works Superintendent Wayne Ehrich, Library Director Michelle Otte.

CITIZEN COMMENTS
None

ADOPT AGENDA
Addition: / XI / New Business / G / Approve Hiring of Liquor Store Bartender/Clerk
Motion by Nielsen seconded by Henke to approve the agenda as amended. Motion carried 4-0-0.

CONSENT AGENDA
Motion by Barsness seconded by Henke to approve the Consent Agenda, which includes payment of check numbers, 68276 through 68365; 2952E through 2964E; and additional checks 68366 through 68383. Motion carried 4-0-0.

PRESENTATIONS/PUBLIC HEARINGS
None

ENGINEERING
Sewer System Inflow & Infiltration Investigation – Set date for Council Work Session
Engineer Rhein addressed the sewer system inflow and infiltration issues at the Wastewater Treatment plant. High levels of inflow are occurring from rainwater and surface runoff that is being channeled through the sewer system. During these periods of high inflow, the maximum treatment capacity of the plant is being exceeded. The city is spending money to treat clear water and they do not want to make an unnecessary expansion to handle the flow of clear water. This is an issue that has been occurring for many years in Kenyon and common in many communities. While all infiltration cannot be corrected, there are some steps, like televising and smoke testing of the sewer lines, that can be taken to help find the sources of the infiltration. Administrator Vahlsing would like to schedule a work session to look at different options, short-term activities, and long-term strategies for the sewer system inflow and infiltration issues.

Centennial Drive Paving Project
Engineer Rhein gave an update on the Centennial Drive paving project. Rhein met with Public Works Superintendent Ehrich to do a thorough field review of the site. They put together the project requirements including the plan and specifications to be used by the contractors when preparing their quotes. The main goal is to pave Centennial Drive, create shallow ditches on the south side of the street, and replace culverts. Administrator Vahlsing stated that he is working on setting up a meeting with Foldcraft to determine their stance on the project and to get their approval of the ditch and culvert improvements. Rhein recommended waiting until August 1 to get quotes for this project. A new law will take effect on August 1 that will increase the maximum amount allowed by the quote process from $100,000 to $175,000. If quotes were to be sought before August 1, we would have to go through the bid process versus the quote process, because the cost is estimated to exceed $100,000. The bid process would be more time consuming and costly. The project was tabled until the June meeting.
LEGAL

Update on enforcement action on accessory structure (garage) located behind Post Office Building 529 2nd St.

Administrator Vahlsing reported that the owners of 529 2nd Street have not taken any action to correct the condition of their building located in the back corner of their lot. Vahlsing will work with Attorney Riggs to develop a letter for action by June 1.

OLD BUSINESS

New (Draft) City Logo

Administrator Vahlsing revisited the draft options for the new City logo. There was equal support for both new logo designs. It was decided to post a survey with 3 different City logos on Facebook, the City of Kenyon webpage and the Kenyon Library webpage. The survey will be open until June 1 to see which design the public prefers. We would like to have a new logo in place to coincide with the launching of the updated City Website.

Update on library activities and City Website

Library Director Michelle Otte reviewed the 2017 usage of the library. Nearly 29,000 services were utilized. Programming increased in 2017 to 126 programs with just over 2,000 in program attendance. The library is working more with the community and collaborating with area organizations on programs. The area libraries are currently working on a new 5-year agreement with Goodhue County.

Otte updated the council on the new City of Kenyon website. Changes can be made up until the time that it is sent off to the Gov Office designer. After that point, many items on the site are set. In the meantime, the City could use the Beta site until the new site is ready. There was some concern about who owed the www.cityofkenyon.com domain. The domain has been tracked back to Jaguar Communications, which is a good thing for the City.

NEW BUSINESS

Rezoning Request – L&M Construction

Vahlsing stated that Greg Mills and Josh Lerfald are requesting approval to rezone a parcel located at 618 9th Street from R-2 (Residential) to C-2 (General Commercial). They would like to construct a storage building on the site. The area is adjacent to C-2 and R-2 zoned areas. The Planning Commission recommended approval of the rezoning with conditions to the City Council at the April 30 meeting. It was noted that area property owners had raised concerns about traffic, noise, and opposition to further commercial development in this area during the public hearing. Councilor Henke recommended sending this request back to the Planning Commission now that the plans are complete and a building rendering is available. Nielsen agreed that more questions needed to be answered.

Motion by Henke, seconded by Nielsen to send the L&M Construction rezoning request back to the Planning Commission.

Conditional Use Permit Application related to Middle-High School Expansion for the Kenyon-Wanamingo School District. In the R-1 District

Vahlsing indicated that the Kenyon-Wanamingo School District was requesting approval of a conditional use permit for expansion of the Middle-High School Building and Facilities. The project requires approval of a Conditional Use Permit since the School is located in the R-1 District. The Planning Commission recommended approval of the Conditional Use Permit to the City Council at the April 30 meeting. The City did not receive any public comments on the project.
Motion by Engel seconded by Nielsen to approve Resolution 2018-06 approving the Conditional Use Permit for expansion of school buildings and facilities at the Middle-High School of the Kenyon-Wanamingo School District. Motion carried 4-0-0.

**Reroof Lab and Digester Buildings at Waste Water Treatment Plant**

Public Works Superintendent Ehrich stated that the roofs of two buildings at the Wastewater Treatment Plant are in need of replacement. The buildings were reroofed in 2009 but are leaking and the insulation is shot. $50,000 was included in the 2018 budget for this project. The City received three quotes for the removal of the existing roof and replacement of an adhered roof and related items including vents. The low quote was received by Ballman roofing but was not accepted due to issues with this company on the Fire Hall Roof. Ehrich recommended accepting the quote from Chandler Roofing and Construction at a cost of $37,670.00.

Motion by Barsness, seconded by Nielsen to accept Chandlers quote to reroof the Lab and Digester Buildings at the Waste Water Treatment Plant. Motion carried 4-0-0.

**Approve Hiring of Municipal Swimming Pool Employees**

1. Carter Johnson – Lifeguard
2. Kasandra Keller – Lifeguard
3. Mia Peterson - Lifeguard
4. Siri Quam – Assistant Mgr. / WSI / Lifeguard
5. Lukas Berg - Lifeguard
6. Lauren Berg – Assistant Mgr. / WSI / Lifeguard
7. Corynne Dahl – Lifeguard
8. Mara Quam – Lifeguard
9. Julianna Boyum – Lifeguard
10. Sydney Burow – Lifeguard
11. Kia Johnson – Lifeguard
12. Madison Luebke – Lifeguard
13. Nora Woock
14. Riley Dummer – Lifeguard

Motion by Barsness seconded by Henke to approve the hiring of Municipal swimming pool employees. Motion carried 4-0-0.

**Approve Memorial Day Parade for May 28, 2018**

Motion by Engel, second by Henke to approve the Memorial Day Parade permit for May 28, 2018. Motion carried 4-0-0.

**LMCIT Liability Coverage Waiver**

Vahlsing stated that the City Council is required to choose either to waive or not to waive the monetary insurance liability limits. State statutes limit a city’s tort liability to a maximum of $500,000 per claimant and $1,500,000 per occurrence. These limits apply whether the claim is against the city, against the individual officer or employee, or against both. Cities can choose to waive the state liability limits. Cities can purchase additional insurance coverage up to $2,000,000 annually.

Motion by Nielsen, seconded by Henke to follow past City practice to not waive LMCIT State Liability limits. Motion carried 4-0-0.
Approve Hiring of Liquor Store Bartender/Clerk
Motion by Barsness, second by Nielsen to approve hiring Savannah Smith as a part-time Liquor Store employee. Motion carried 4-0-0.

OTHER BUSINESS
Schedule of Upcoming Meetings
KMU Meeting: Wednesday, May 16th @ 6:00 p.m.
Goodhue County Board Meeting in Kenyon: Tuesday, May 15th @ 9 a.m.
City Council Meeting: Tuesday, June 12th @ 7 p.m.

COUNCIL AND STAFF GENERAL COMMENTS
Administrator Vahlsing invited anyone interested to attend the Goodhue County Board meeting at the City Hall on Tuesday, May 15.
Nielsen is glad that we don’t live near a volcano.
Henke is glad spring is here.

Motion by Barsness second by Nielsen to adjourn the meeting at 8:34 p.m. Motion Carried 4-0-0.

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 Holli Gudknecht, Administrative Assistant    Michael Engel, Mayor